

**Minutes of the Meeting of the Village Board of Trustees held at Village Hall at 7:30 p.m.
December 04, 2023**

Members Present: Deputy Mayor Bruce Stebbins
Trustee Ruth Cico
Trustee Nate Collins
Trustee O'Donnell
Trustee Reinagel
Trustee Shepard

Others Attending – Attorney Bob Baldwin; Village Clerk Jody DePaulis; Treasurer Mark Baker; Senior Center Coordinator Ruth Troy; DPW Superintendent Chuck McAuliffe and Police Chief Mike Lefancheck; PAC-B Videographer Jordan Hayes; Citizens: Bob and Rosanne Wicks, S. Patterson, Cindy Clarke, Lyndsey Hodkinson, Donna and Vickie Freyleue.

The Pledge of Allegiance was recited.

Resolution #166/2023 Moved by Trustee O'Donnell, second by Trustee Collins
Resolved that the minutes from the Village Board meeting of November 16, 2023, be approved.

Carried

Citizen's Comments- Cindy Clarke wished to thank everyone for coming to the PAC-B open house. She also thanked the board for their continued support.

Lyndsey Hodkinson wanted to bring awareness to the crosswalk near the school. On Wednesday, December 6th a child was hit in the crosswalk after school. The day before that there was an accident with two vehicles. Lyndsey was wondering if more attention can be brought to that sidewalk or can the school zone be changed for the speed limit. Something needs to be done to slow down or change the traffic to help alert drivers in the area.

Police Lefancheck spoke about both incidents. One was a fender bender between two cars, going at a slow rate of speed. The other incident is still being investigated. There is signage that can be purchased by the village. Deputy Mayor Stebbins asked Police Lefancheck if he could investigate the cost of that signage and report back.

S. Patterson spoke about the crosswalks also. Crossing the street is very hazardous. Cars are not slowing down.

Trustee's Comments

Trustee O'Donnell- Needs to add an agenda item. A motion to purchase an additional 200 meters for the water meter replacement program not to exceed \$50,000. This is a non-budget item and funding will come from water / sewer fund balance.

Deputy Mayor's Comments-None

Department Heads

Attorney Bob Baldwin- Called for an Executive Session to discuss a litigation matter.

Treasurer Mark Baker- wanted to let the board know that the invoice for the Canton Woods roof will be reimbursed. Thanks to Brian May. Mark also spoke about the budget discussion for Tuesday, December 12th. Each board member will be given a Capital request schedule, fund balance schedule and personnel request schedule for nonunion personnel. There are expense challenges. There will be a budget summary sheet, including where we are and where we need to get too.

Senior Center Coordinator Ruth Troy- Canton Woods is full into the holiday calendar. The Bville Community Band performed the other night to a full house. Troy thanked Trustee Cico for her participation in their tree lighting. Also, Ruth Troy spoke about the availability of Covid tests. If anyone needs one, please call Canton Woods. Also, for any home bound seniors, Nascentia Healthcare is offering Covid shots. Please call the Senior Center if interested.

DPW Superintendent Chuck McAuliffe-DPW is in winter mode. On Festa Fairway they have cleaned the retention basins. The Superintendent wanted to let everyone know that brush pick up and the Park-A-Truck program is done for this year. They will both pick back up in the Springtime.

Police Chief Mike Lefancheck-The Chief discussed the Turkey Trot and the Parade of Lights. Both were successful events. The Chief thanked Lieutenant Lockwood for the operational planning of the events. Police Lefancheck expressed concern that next year there will need to be additional resources and assistance to handle the event. They will have to look to outside entities to help. There will also need to be discussions between the DPW, Police, and Board regarding the event and expenses and who will be responsible. It is a great community event.

Pending Business

None

New Business

- **Mayor Vacancy**

Resolution #167/2023 Moved by Trustee Reinagel, second by Trustee O'Donnell, Bruce Stebbins abstained. Resolved to authorize that Bruce Stebbins, become the Mayor of the Village of Baldwinsville, until the Village elections are held on March 19, 2023, and until a new Mayor is sworn in, in April 2024.

Carried

- **Surplus/Sale**

Resolution #168/2023 Moved by Trustee O'Donnell, second by Trustee Collins Resolved to declare a Lenovo ThinkPad as surplus and authorizing sale of the Lenovo ThinkPad

Carried

- **New Hire**

Resolution #169/2023 Moved by Trustee Collins, second by Trustee O'Donnell Resolved to appoint Rosanne Wicks, as an alternate member of the Zoning Board of Appeals, effective 12/8/2023, at a rate of \$50.00 month.

Carried

- **Village Justice Annual Audit**

Resolution #170/2023 Moved by Trustee O'Donnell, second by Trustee Reinagel Resolved to approve the Village Justice annual audit for the year ending February 28, 2023, done by Linda Gabor, CPA - Grossman St. Amour and authorizing the mayor to sign the audit.

Carried

- **Budget Work Session**

Resolution #171/2023 Moved by Trustee Collins, second by Trustee Cico Resolved to set a budget work session for the March 1, 2024-February 28, 2025, budget on December 12, 2023, at 6:30 pm.

Carried

- **Budget Modifications**

Resolution #172/2023 Moved by Trustee Collins, second by Trustee O'Donnell Motion to approve budget modifications as proposed in the document Budget Modifications 2023-12-07.pdf.

Carried

Mayor Stebbins asked Treasurer Mark Baker to explain the modifications.

Proposal I-these modifications transfer funds from the contingency to Village Justice-Contractual to pay for temporary clerical help in the court, previously authorized by the Board.

Proposal 2- these modifications transfer funds from Contingency to Street Maintenance – Equipment to pay for sidewalk plow that was delayed in arriving.

Proposal 3 – these modifications transfer funds from Contingency to Fire and Police Retirement to pay for budget overage beyond the amount previously projected by the NYS ERS.

- **Meter Purchase**

Resolution #173/2023 Moved by Trustee O'Donnell, second by Trustee Reinagel

Motion to purchase an additional 200 meters for the water meter replacement program not to exceed \$50,000. This is a non-budget item and funding will come from water / sewer fund balance.

Carried

- **Executive-No anticipated action**

Resolution #174/2023 Moved by Trustee Cico, second by Trustee Collins

Resolved to move into Executive Session to discuss a litigation matter -no anticipated action planned at 8:08 p.m.

Carried

- **Executive Session – returned.**

Resolution #175/2023 Moved by Trustee Cico, second by Trustee Collins

Resolved that the board returned from executive session at 8:16 p.m.

Carried

- **Motion to pay bills as audited.**

Resolution #176/2023 Moved by Trustee Cico, second by Trustee Collins

Resolved to pay the bills from their proper accounts, after audit.

Abstract #018

- General Fund Checks #49478 - #49528 \$ 609,814.93
- Water Fund Checks #25553 - #25570 \$ 43,227.63
- Sewer Fund Checks #24272 - #24278 \$ 113,836.80

Carried

- **Adjournment**

Resolution #177/2023 Moved by Trustee Cico, second by Trustee Collins

Resolved that the meeting be adjourned at 8:17 p.m., until the budget work session on Tuesday, December 12, 2023, at 6:30 p.m. and the next Village Board meeting on Thursday, December 21, 2023, beginning at 7:30 p.m. at Village Hall.

Carried

Respectfully submitted,

Jody DePaulis

Village Clerk

Village Clerk, Village of Baldwinsville