

**Minutes of the Meeting of the Village Board of Trustees held at 7:30 p.m. at Village Hall, 16 West Genesee Street,
Baldwinsville, NY.
June 20, 2013**

Members Present: Mayor Joseph Saraceni
Trustee Bruce Stebbins
Trustee Dick Clarke
Trustee Mark Wilder
Trustee Megan O'Donnell
Trustee Mike Shepard
Trustee Rick Presley

Others Attending: Village Attorney Dave Jones; Codes Officer Gregg Humphrey; Village Treasurer Anna Custer; Village Clerk Maureen Butler; Police Chief Mike Lefancheck; Village Engineer Steve Darcangelo; Mike Chemotti; Barb Twombly and Terry Webb from Olives Eatery; Dennis Bartlett, the owner of 2883 Cold Springs Road; and Jerry Elliott, a representative from PAC-B, the Public Access Channel.

The meeting was called to order by Mayor Saraceni and the Pledge of Allegiance was recited.

Resolution #99/2013 Moved by Trustee Presley, second by Trustee O'Donnell
Resolved that the minutes from the Village Board meeting of June 6, 2013, be approved.

Carried

Citizen's Comments

No comments

Trustees' Comments

Trustee Clarke congratulated the Baldwinsville boy's baseball team under the coaching of Dave Penefather for their win of the State Championships. Clarke also commented on the many great activities that had occurred over the weekend, Relay For Life, Seneca River Days including fireworks, and the 30th anniversary celebration at the Pizza Man.

He also noted that Pac-B is looking for volunteers.

Clarke added an agenda item to the meeting – Discussion/possible action regarding a request from Mike Chemotti for a waiver of the Open Container Law for Thursday, July 18th and Thursday, August 1st for the B'ville Diner's Classic Car Show events.

Mayor's Comments

The mayor:

- Also added congratulations to Coach Dave Penefather and the boy's baseball team for winning States. He would like to officially recognize them with a Proclamation sometime in July.

Department Heads

Village Treasurer Anna Custer distributed the financial reports for the months of April and May 2013 to the board.

Police Chief Mike Lefancheck commented that the lights for the Paper Mill Island crosswalk are up and running and will be a good public safety benefit for many years to come. He also asked that a letter from the village be sent to the NYS Department of Transportation requesting signage stating "Crosswalk Ahead" for that location to notify drivers that they are approaching a crosswalk. Mayor Saraceni mentioned that the crosswalk lights have many features that can be utilized for various conditions.

Village Engineer Steve Darcangelo stated that the awarded contractor for Sidewalk Project District #4 will begin work on Monday, June 24th on North Street. Residents have been notified. Sidewalk Project District #5 will also begin this year while #6 will begin in 2014.

Pending Business

- **Communication Plan/Strategy**

Trustee O'Donnell stated that she, Trustee Clarke and Village Clerk Maureen Butler began to dissect the website and came up with ideas for its revival. A meeting is rescheduled with Destined Studios next week to discuss these ideas. O'Donnell also revisited the creation of a Village Facebook page. She feels that this is an avenue to announce summer events that will be happening in the village. The page would be for posting information only and not for receiving comments. The Village's website could be listed as a location for comments to be posted. This Facebook page would only list events that will be held on Village owned properties. Trustee O'Donnell would like the approval of the board to start a page and initially have it administered by Trustee Clarke, Maureen Butler, and herself. Eventually, department heads could have access in order to post info. This Facebook page is an informal way to get information out to the public.

Resolution #100/2013 Moved by Trustee Shepard, second by Trustee Clarke
Resolved to approve the creation of an Official Village of Baldwinsville Facebook page.

Carried

- **Rental Registry**

Codes Officer Gregg Humphrey is revisiting the rental registration process again because he is seeing a great number of problems with rental properties. Humphrey met with the Director of Building, Planning, and Zoning from East Syracuse to learn more about their NYCOM award-winning program. East Syracuse has streamlined the process of rental registration and rental inspections. The owners know exactly what is expected of them and their renters. Humphrey will look into copying their process but first needs to look into the mechanism that the Village uses for their inspections, the number of rental properties that are in the Village, and in which category, A, B, or C, to place each one of the properties. The categories differ by the number of inspections per year that are required. In East Syracuse there are fees for registration and inspection in East Syracuse. In some cases, the tenant can be fined because they are responsible for their dwelling space. The mayor noted that this is like a partnership between the Village, the landlord, and the tenant. Everyone will benefit.

The mayor asked that Humphrey make a recommendation to Village Engineer Steve Darcangelo when he feels that sufficient research has been done.

- **Waiver of 30 Day Advance Notice – Twisted Sisters, Inc. dba Olive's Eatery**

Resolution #101/2013 Moved by Trustee Clarke, second by Trustee Stebbins
Resolved to approve the waiver of the 30 day advance notice requirement of the NYS Liquor Authority application solely for Wine and Beer for Twisted Sisters, Inc. dba Olive's Eatery.

Carried

New owners of Olive's Eatery, Barb Twombly and Terry Webb, requested this waiver in hopes of improving sales with offering the sale of wine and beer. Currently they are opened for lunches from 11:30 – 3:30 p.m. but plan on being open longer hours once their wine and beer license is approved.

New Business

- **Request from resident at 2883 Cold Springs Road**

Dennis Bartlett, 2883 Cold Springs Road, spoke regarding his request to connect to the sanitary sewer system transmission line running from Shriver Drive to the County trunk sewer. Steve Darcangelo explained that the system is outside of the Village but is owned by the Village of Baldwinsville. It was dedicated to us following construction of

Baldwin Hill and therefore we are required to maintain it. Bartlett stated that his property although not in the Village is in need of a new septic system and since the line runs in front of his house he would like to connect to it. Darcangelo stated that at this time no other residences are connected to the line. The mayor said that this would require him to be annexed into the Village. Bartlett noted that he is not interested in annexing stating that he is in need of no other services that the Village offers to its taxpayers. The mayor stated that typically the Village does not offer services “ad hoc” outside the Village limits without requiring an annexation. Bartlett pursued estimates for both a new leach field and a connection and they were comparable ranging from \$10,000.00 to \$15,000.00. If he is able to connect to the line he wonders how the Village would calculate a sewer fee since his water is through the County. The mayor suggested that Bartlett and the board consider the option of the Village paying for a lateral for him to connect to the main and in turn him annexing into the Village. Trustee Stebbins asked him to give to the board a list of his water usage from the Town of Lysander and to come to the next DPW committee meeting.

- **2013 Roadway Paving Project Bids**

Resolution #102/2013 Moved by Trustee O’Donnell, second by Trustee Stebbins
Resolved to receive the bids for the 2013 Roadway Paving Project.

Carried

Resolution #103/2013 Moved by Trustee Stebbins, second by Trustee Wilder
Resolved to award the 2013 Roadway Paving Project to Lan-Co Companies in the amount of \$35,000.00.

Carried

- **Sewer Credit – 19 Downer Street**

Resolution #104/2013 Moved by Trustee Stebbins, second by Trustee Wilder
Resolved to issue a \$52.49 sewer credit to Robert DiCaprio of 19 Downer Street for an abnormally high water/sewer bill as a result of a broken outside water faucet.

Carried

Village Engineer Steve Darcangelo stated that the credit was 90% of the average of the last seven bills.

- **NYS Association of Chiefs of Police Conference**

Resolution #105/2013 Moved by Trustee Clarke, second by Trustee Presley
Resolved to authorize Police Chief Michael Lefancheck and Police Lieutenant Tom LeRoy to attend the NYS Association of Chiefs of Police training conference in Lake Placid, New York from July 20th – July 25th, 2013, at a cost not to exceed \$2,200.00.

Carried

- **Appointment of a Part-time Police Officer**

Resolution #106/2013 Moved by Trustee Clarke, second by Trustee Presley
Resolved to appoint John Knittel as part-time Police Officer at a pay rate of \$22.00 per hour with an effective date of June 21, 2013.

Carried

- **Waiver of the Open Container Law – Village Square on 7/18 & 8/1/2013**

Resolution #107/2013 Moved by Trustee O’Donnell, second by Trustee Shepard
Resolved to approve Mike Chemotti’s request for a waiver of the open container law for Thursday, July 18th and Thursday, August 1, 2013, at the Baldwin Canal Square (Village Square) for the B³ville Diner Classic Show from 5:00 – 10:30 p.m.

Carried

Promoter Mike Chemotti noted that he will be having music on those two nights and it won't go beyond 10:00 p.m. The drinking will be contained to a tented area in the Square with T-shirt security as well as Sheriff Deputies. Chief Lefancheck didn't have any concerns with this request. When asked by the mayor, Chemotti noted that there is not a fee to the car owners nor the attendees. Food from the Diner is available for purchase and raffles are held throughout the night. The 50/50 raffles benefit a different not-for-profit organization each night.

When asked by Trustee Shepard, the mayor stated that there is not a fee structure in place for the use of the Square. Beginning in July, the Farmers' Market will be charged \$5.00 per booth but there is nothing set up for the car show. Trustee Presley stated that like the County an impact fee should be charged for use of the Baldwin Canal Square. Whether the Village provides much maintenance or not, the grassy area would need to be repaired each year after the amount of traffic and booths on it. Fees will be looked into for the future.

Resolution #108/2013 Moved by Trustee Presley, second by Trustee Shepard
Resolved that the bills be paid from their proper accounts, after audit.

Abstract #8

- General Fund Checks #38143 - #38201 \$ 88,188.96
- Water Fund Checks #23166 - #23177 \$ 16,418.53
- Sewer Fund Checks #22907 - #22916 \$ 1,947.83

Carried

Resolution #109/2013 Moved by Trustee Clarke, second by Trustee O'Donnell
Resolved that the meeting be adjourned at 8:44 p.m., until the next village board meeting to be held July 2, 2013, at 7:30 p.m., at Village Hall.

Carried

Adjournment,

Maureen Butler
Maureen Butler
Village Clerk